



BIDHANNAGAR MUNICIPAL CORPORATION

POURA BHAVAN, FD-415A, Sector-III, Kolkata - 700 106.

NOTICE INVITING e-TENDER

Memo No.398/PHE(E&M)/BMC

Date: 27-08-2025

NIT No. 21/PHE(E&M)/BMC

Dated: 27-08-2025

The Executive Engineer PHE(E&M), on behalf of Commissioner, Bidhannagar Municipal Corporation invites short time e-bid Tender from reliable and resourceful Companies/Firms/Contractors having experience and in similar nature of works as noted below:

Sl. No.	Name of Work	Amount Put to Tender (₹.) (without GST)	Earnest Money (₹)	Date of Completion
1	Supply and fixing of 68 W LED Street light fittings at Narkel Bagan, Dakshin Narayanpur, Paschim Beraberi and other different locations of ward no-03 under BMC.	₹ 1,55,450.00	₹ 3,109 .00	15 Days
2	Supply and fixing of 150 W & 68 W LED Street light fittings with all accessories in different places of ward no-5 under BMC.	₹ 3,03,102.00	₹ 6,062.00	10 Days
3	Supply & Installation of 12.5 Mtr. height HIGH MAST near Idgah ground of Paschim beraberi area within Ward no-03 under BMC.	₹ 3,36,711.00	₹ 6,734.00	45 Days
4	Restoration of damage cable, damage steel tubular poles and supply of new LED fittings etc. at different locations of Ward no 37 under BMC.	₹ 7,74,837.00	₹ 15,497.00	20 Days
5	Supply and fixing of new LED light fitting, cable and restoration of damage cable, muffings etc. at different locations of Ward no 29 under BMC.	₹ 10,05,162.00	₹ 20,103.00	20 Days
6	Supply and fixing of 115 W and 68 W LED Street light fittings with all accessories in different places of ward no-12 under BMC.	₹ 7,86,454.00	₹ 15,729.00	10 Days
7	Newly power supply arrangement for HB & GD community hall within ward no-34 Under BMC.	₹ 1,35,062.00	₹ 2,701.00	10 Days
e-Tender ID : 2025_MAD_895468_1 to 7				
Last Date of Bid submission (online) : 15/09/2025 up to 15.00 Hrs				

- N.B.: i) Amount put to tender are excluding GST & Labour Welfare Cess.
ii) Maintenance Security Period for all the works will be for 12 (twelve) months.

1.	Location of Work:		Under Bidhannagar Municipal Corporation area.
	Eligibility to participate in the Tender		a) Intending tenderers should produce credentials of (i)1(one) similar nature of completed work of the minimum value of 40 % of the estimated amount put to tender during 5 (five) years; or ii) 2(two) similar nature of completed work each of the minimum value of 30% of the estimated amount put to tender during 5 (five)years or iii) one single running work of similar nature which has been completed to the extent of 80% or more and value of which is not less than the desired value at (i)above. In case of running works, only those tenderers who will submit the certificate of satisfactory running work from the concerned Executive Engineer, or equivalent competent authority will be eligible for the tender. In the required certificate it should be clearly stated that the work is in progress

			satisfactorily and also that no penal action has been initiated against the executed agency, i.e., the tenderer. b) Valid GST/PT certified with latest challan, Income Tax Return for last financial year 17-18 (if not available 16-17 may be submitted with "PAN Card" along with audited balance sheet of the firm for last financial year. c) Having valid electrical contractors license in favour of the company with supervisor having certificate of competency in parts 1,2,3,4,5,6A,6B,7A,7B&11 from Govt. Licensing Authority. d) Bidder must have authorized certificates including warranty time period from respective manufacturers for materials to be supplied. (SL-1,2) only e) Valid and appropriate Authorization certificate/s in usual form as per NIT (not before the date of the NIT) from the competent authority of the manufacturer/s (if the bidder is not a manufacturer as per /NIT) shall have to be submitted along with the technical bid, otherwise the bidding shall be not accepted. (SL-1,2) only
			Note: A) Similar nature of works completed successfully will be treated as credential

2.	Documents to be produced in support of Credential for Tender		A successful performance and completion certificate supplemented with work order along with payment certificate issued by the competent authority shall have to be furnished in support of credibility in terms with eligibility criteria depicted in this Notice (Ref: Sl. No. 2: Eligibility to participate in the Tender). Besides this, following documents shall have to be furnished:
		a.	Particulars of ownership/partnership or Board of Directors pertaining to the Organization/Company/Firm.
		b.	Copies of valid GST Registration PAN Card, Sales Tax clearance, Professional Tax clearance Certificate etc.
		c.	Corresponding address, fax & telephone no., contact mobileno. & E-mail ID of the Organization.
			<u>All documents in original to be produced in due course of time as & when asked by the Tender Inviting Authority</u>
		b.	EPF and ESI registration with latest challan must have to be uploaded
3	Earnest Money	a.	2% of the estimated amount put to tender to be paid for all participant Bidders. Earnest money to be deposited online through e-tender portal only by Net Banking / NEFT / RTGS.

4. Date and Time Schedule:-			
Sl. No.	Particulars		Date and Time
a)	Date of N.I.T. and Tender Documents (online). Publishing Date		29/08/2025 after 18.00 Hrs.
b)	Documents download start date.		30/08/2025 after 18.00 Hrs.
c)	Date of Pre Bid Meeting with the intending tenderers in the office of the Executive Engineer, PHE(E&M) Bidhannagar Municipal Corporation.		-NA -
e)	Bid submission start date (online)		01/09/2025 after 18.00 Hrs
f)	Bid Submission closing (online)		15/09/2025 up to 15.00 Hrs
g)	Bid opening date for Technical Proposals (online)		17/09/2025 after 15.30 Hrs.
h)	Date of uploading list for Technically Qualified Tenderers (online)		To be notified later on
5.	Time of completion		As specified.

6.	Site inspection & general information		Intending Bidders are required to inspect the site of the Project with particular reference to location and infrastructure facilities. They are to make a careful study with regard to availability of materials and their sources and all relevant factors as might affect their rates and prices.
7.	Tender documents		A full set of Tender documents consists of 2 Parts. These are;
		I)	Part I containing all documents in relation to the name of the firm applied for and credentials possessed by them along with EMD and all relevant documents as depicted in Sl. No. 2.
		II)	Part II containing following documents;
		a.	Bid Price / Price Schedule.(xls sheet)
8.	Validity of Bid		A Bid submitted shall remain valid for a period of 180 calendar days from the date of publication of Bids. Any extension of this validity period if required will be subject to concurrence of the Bidders.
9.	Withdrawal of Bid		A Bid once submitted shall not be withdrawn within the validity period. If any Bidder/Bidders withdraw his/their Bid(s) within the validity period then Earnest Money as deposited by him/them will be forfeited.
10.	Acceptance of Bid		Executive Engineer, of Bidhannagar Municipal Corporation will accept the Bid. He does not bind himself to accept otherwise the lowest Bid and reserves to herself the right to reject any or all of the Bids received without assigning any reason thereof.
11.	Intimation		The successful Bidder will be notified of the acceptance of his Bid and necessary documents must be submitted within 3 (three) days from the date of opening of Financial Bid. The Bidder then becomes the "Contractor" and he shall forthwith take steps to execute Formal Contract Agreement in appropriate Municipal Form with the Executive Engineer, Bidhannagar Municipal Corporation and fulfill all his obligations as required by the Contract. The Contractor will have to purchase 2 (two) sets of agreement paper in this regard from Section of this office.
12.	Escalation of Cost		There will be no escalation in cost for materials or labour and the contract price mentioned in the contract stands valid till completion of the O&M of the contract.
13.	Name & address of Executive Engineer (EIC) of the Work		Executive Engineer, PHE (E&M), Bidhannagar Municipal Corporation.
14.	Execution of Work		The Contractor is liable to execute the whole work as per direction and instruction of the Executive Engineer, Bidhannagar Municipal Corporation, who is the Executive Engineer of the work.
15.	Payment		Payment will be made to the Contractor/Agency by the appropriate Authority of Bidhannagar Municipal Corporation periodically.
16.	Influence		Any attempt to exercise undue influence in the matter of acceptance of Bid is strictly prohibited and any Bidder who resorts to this will render his Bid liable to rejection.

Following clauses are to be adhering to by the concerned Bidder during the process of Bidding.

17.	In case office faces sudden closure owing to reason beyond the scope and control of the Executive Engineer any of last date/dates as schedule in Sl. No 5 may be extended up-to/next and following working day without issuing further and separate notice the Administrator feels it to be necessary and exigent.
18.	Imposition of any duty/tax/rule etc. owing to change /application in legislations/enactment shall be considered as a part of the contract and to be adhering to by the Bidder/Contractor strictly.
19.	Bid Acceptance Authority is the Executive Engineer, Bidhannagar Municipal Corporation.
20.	In case of any dispute arising from any clauses of similar nature between bid documents and Municipal tender form, the decision of Executive Engineer, Bidhannagar Municipal Corporation, will be final and binding.

21.	All usual deductions for taxes i.e. GST, CST, and Labour welfare Cess etc. as applicable will be made from the bills from time to time.
22.	No conditional/ incomplete Bid shall be entertained.
23.	In the event of e-Filing intending bidder may download the tender document from the website https://wbenders.gov.in directly by the help of Digital Signature Certificate & necessary earnest money shall be remitted through demand draft/ pay order issued from any nationalized bank/Scheduled bank in favour of “ Bidhannagar Municipal Corporation ” payable at Kolkata & same may be documented through e-Filing, (scanned copy to be submitted).
24.	Technical Bid & Financial Bid both will be submitted concurrently duly digitally signed in the website https://wbenders.gov.in . Tender document may be downloaded from website & submission of Technical Bid/Financial Bid as per Tender Schedule.
25.	The Bidder, at the Bidder's own responsibility and risk is encouraged to visit and examine the site of works and its Surroundings and obtain all information that may be necessary for preparing the Bid and entering into a contract for the work as mentioned in the Notice inviting Tender, the cost of visiting the site shall be at the Bidder's own expense. Traffic management and execution shall be the responsibility of the Agency at his/her/their risk and cost.
26.	The intending Bidders shall clearly understand that whatever may be the outcome of the present invitation of Bids, no cost of Bidding shall be reimbursable by the ULB. The Executive Engineer, PHE(E&M), Bidhannagar Municipal Corporation reserves the right to reject any application for purchasing Bid documents and to accept or reject any or all the offered bid /bids without assigning any reason whatsoever and is not liable for any cost that might have incurred by any Bidder at any stage of Bidding.
27.	Prospective applicants are advised to note carefully the minimum qualification criteria as mentioned in 'Instructions to Bidders' before bidding.
28.	During scrutiny, if it is come to the notice to tender inviting authority that the credential or any other papers found incorrect/manufactured/fabricated, that tenderer will not be allowed to participate in the tender and that application will be out rightly rejected without any prejudice.
29.	Before issuance of the work order, the tender inviting authority may verify the credential & other documents with the original of the lowest bidder if found necessary. After verification, if it is found that such documents submitted by the lowest bidder is either manufacture or false, in that case, L.O.A. / work order will not be issued in favour of the bidder under any circumstances.
30.	If any discrepancy arises between two similar clauses on different notifications, the clause as stated in later notification will supersede former one in following sequence: i) Municipal Form ii) NIT iii) Special terms & Condition. iv) Technical bid v) Financial bid
31.	Contractor shall have to comply with the provisions of (a) the contract labour (Regulation Abolition) Act. 1970(b) Apprentice Act. 1961 and (c) minimum wages Act. 1948 of the notification thereof or any other laws relating thereto and the rules made and order issued there under from time to time.

-: Terms & Conditions: -

The Agency is to undertake the operation and maintenance work of the electrical installations observing the following terms and conditions.

1. He should have to engage qualified electrical supervisor to look after the maintenance work of lighting system having supervisory competency certificate. The supervisor should attend the site at least once in a month and as & when called for/necessary.
2. Agency have to keep necessary tools & plants for day to day maintenance with their personnel.
3. He has to maintain 7 days to cover maintenance so that under any circumstances performance of the lighting system should not be hampered in any way. However, the maintenance staffs has to attend their duty normally from 2 PM to 10 PM every day in addition that the Mtc Staff has to attend the site for urgent repair and maintenance work as when required and as directed by EIC.
4. In case of power failure from WBSEDCL immediate steps to be taken and to inform the concerned call centre for restoration of power well as to inform the concerned SAE/AE in-charge accordingly.
5. He should maintain a register showing date and time of power failure in a particular Feeder Pillar Box and time of restoration of power to be also entered Agency has to provide site inspection register / maintenance register at site.

6. All Electrician should have sufficient knowledge in the respective field to carry out the maintenance work smoothly with due regard to safety of the maintenance staff Electrician must possess the Workman permit- i(b) (Document should be submitted).
7. Necessary arrangement to be maintained for keeping the loop box cover closed with masking tapes (tapes to be supplied by the agency) and dressing of wire & cables connections etc for the ST poles & Trident poles.
8. Contractor's personnel have to be provided with identity card with a copy to BMC
9. Payment will be made quarterly on submission of bill in triplicate with certificate of concerned engineer of the BMC.
10. Any contract may be extended further for a maximum period of six months as same terms and condition if agreed by both parties.
11. EPF & ESI payment document of the previous quarter to be submitted along with bill otherwise the payment of the bill may be withheld.
12. EE PHE(E&M) BMC reserves the right to terminate the contract with one-month notice to the agency for non-satisfactory performance or violation of terms and condition or any other administrative reasons or agency may also quit the work with one month notice in advance.
13. In case of any accident or physically illness of the maintenance staff of the agency. While on duty, no claimed will be entertained be BMC & all responsibilities thereof by the agency only.
14. Maintenance staff should check maintain / clean properly the Feeder Pillar Boxes incoming / outgoing lines and also dusting & cleaning to be done for all types of poles.
15. The bidder should quote their rate inclusive of applicable taxes and duties.
16. Failing to comply any of the above-mentioned terms and condition will result to deduction of cost from the raised bill as will be determined by the accepting authority

Executive Engineer, PHE(E&M)
Bidhannagar Municipal Corporation

Memo No:398/1(10)/PHE (E&M)/BMC

Dated: 27-08-2025

Copy forwarded for necessary information to:-

1. Joint Municipal Commissioner, Bidhannagar Municipal Corporation.
2. Finance Officer, Bidhannagar Municipal Corporation.
3. AE/PHE(E&M), Bidhannagar Municipal Corporation
4. SAE/ PHE(E&M), Bidhannagar Municipal Corporation
5. P.A. to Hon'ble Mayor, Bidhannagar Municipal Corporation.
6. P.A. to Hon'ble Deputy Mayor, Bidhannagar Municipal Corporation.
7. P.A. to Commissioner, Bidhannagar Municipal Corporation.
8. Office Notice Board.
9. Official Website.
10. Publication to the Newspapers

Executive Engineer, PHE(E&M)
Bidhannagar Municipal Corporation

SECTION – B
FORM –I
PRE-QUALIFICATION APPLICATION

To
The Executive Engineer, PHE(E&M)
Bidhannagar Municipal Corporation.

Ref: - Tender

For

_____ (Name of work) _____

N.I. T. No.:

Dear Sir,

Having examined the Statutory, Non statutory and NIT documents, I/we hereby submit all the necessary information and relevant documents for evaluation. The application is made by me / we on behalf of _____
_____ in the capacity _____ duly authorized
to submit the order.

The necessary evidence admissible by law in respect of authority assigned to us on behalf of the group of firms for Application and for completion of the contract documents is attached herewith.

We are interested in bidding for the work(s) given in Enclosure to this letter. We understand that:

(a) Tender Inviting and Accepting Authority/Engineer-in-Charge can amend the scope and value of the contract bid under this project.

(b) Tender Inviting and Accepting Authority/Engineer-in-Charge reserves the right to reject any application without assigning any reason.

Enclose: - e-Filling:-

1. Statutory Documents
2. Non Statutory Documents

Date: -

Signature of applicant including title

and capacity in which application is made.

SECTION – B
Form – II
FINANCIAL STATEMENT

B.1 Name of Applicant:

B.2 Summary of assets and liabilities on the basis of the audited financial statement of the last five financial years.

(Attach copies of the audited financial statement of the last five financial years)

	1 st Year (Rs. In lakh)	2 nd Year (Rs. In lakh)	3 rd Year (Rs. In lakh)	4 th Year (Rs. In lakh)	5 th Year (Rs. In lakh)
a) Current Assets : (It should not include investment in any other firm)					
b) Current liabilities : (It should include bank over draft)					
c) Working capital : (a) – (b)					
d) Net worth : (Proprietors Capital or Partners Capital or Paid up Capital + Reserve and surplus)					
e) Bank loan/ Guarantee : (As per clause G.2. with all sub clauses)					

B.3 Annual value of construction works undertaken :						
Work in hand i.e. Work order issued	As on 31.03.2014	As on 31.03.2013	As on 31.03.2012	As on 31.03.2011	As on 31.3.2010	As on 31.03.2009

Signed by an authorized officer of the firm

Title of the officer

Name of the Firm with Seal

Date : _____

AFFIDAVIT“Y”
Declaration of the Bidder

(Affidavit to be affirmed on a Non Judicial Stamp Paper of Appropriate Value and Duly Notarized)

I,, son of
....., aged..... years by occupation
..... do hereby solemnly affirm and confirm as follow:

1. That, I am the of have duly authorized by and competent to affirm this affidavit on behalf of the said Bidder.
2. That, I have inspected the site of work covered under NIT/NIQ No..... circulated through Office memo and have made myself fully acquainted with the site conditions existing level/proposed level and local conditions in and around the site of work. I have also carefully and meticulously gone through the Bid documents. Bid of the above named Bidder is offered and submitted upon due consideration of all factors and if the same is accepted, I on and for behalf of the aforesaid Bidder, being lawfully and duly authorized, promise to abide by all the covenants, conditions and stipulations of the Contractual documents and to carry out, complete the works to the satisfaction of the Bid accepting Authority of the Work and abide by all instructions as may given by the Engineer in Charge of the work time to time. I also hereby undertake to abide by the provisions of Law including the provisions of Contract Labour (Regulation & Abolition) Act, Apprentice Act 1961, West Bengal Sales Tax Act, GST Registration Act, Income Tax Act to the Contractor upon entering into formal Contract/ agreement with the Bid Inviting/Accepting authority.
3. That I declare that, no relevant information as required to be furnished by the Bidder has been suppressed in the Bid documents.
4. That the statement above made by me is true to my knowledge.

Deponent

Solemnly affirmed by the said

.....

Before me.

.....

(1st class Judicial Magistrate / Notary Public)

SECTION - B
FORM- III
STRUCTURE AND ORGANISATION

A.1 Name of Applicant:

A.2 Office Address:

Telephone No. and Cell Phone No. :

Fax No. : E mail ID:

A.3 Attach an organization chart showing the structure of the company with names of Key personnel and technical staff with Bio-data. :

Note: Application covers Proprietary Firm, Partnership, Limited Company or Corporation,

Signature of applicant including title

and capacity in which application is made.

FORM – IV

C. DEPLOYMENT OF MACHINERIES (in favour of owner / lessee):-

(Original document of own possession arranged through lease deed to be annexed)

(If engaged before Certificate from E.I.C. to be annexed in respect of anticipated dated of release of Machineries.)

Name of Machine/ Instrument	Make	Type	Capacity	Motor / Engine No.	Machine No.	Possession Status		Date of release If Engaged
						Idle	Engaged	

For each item of equipment the application should attach copies of

(i) Document showing proof of full payment, (ii) Receipt of Delivery, (iii) Road Challan from Factory to delivery spot, is to be furnished.

Signature of applicant including title

and capacity in which application is made.